

# **General John Nixon Elementary School**

## **PTO Meeting Minutes**

### **May 12, 2005**

Welcome and Coffee at 9:15 am. Meeting called to order at 9:25 am.

#### **Treasurer's Report**

Total fundraising YTD is \$28,109. This consists of Direct Appeal \$9,345, Gift Wrap \$8,506, Monster Mash \$4,068, Learning Express \$103, Logo Wear \$741, Directory (\$102), Bingo Night \$5,448 minus the cost for Pizza. Our net income is at \$39,403 (96% of goal). The Spring Book Fair took in \$4,023 and the net profit is not yet available. We should be able to keep 25% which is around \$1000. One remaining revenue producing event left is the Nixon March. FYE '04 netted \$5,823. Sudbury Odyssey has a district wide bank account now. Field Trip expenses are still coming in. Recurring expenses continue to be monitored and will be incurred on an ongoing basis. Please be sure to submit all expense reports.

#### **Computer/Website**

The LCD projector in the computer lab works great. We proposed to buy a mini mat attached to the LCD projector for \$500. We have \$1200 left in the budget. We will buy 15 mice for the computer lab at \$500 and are working on the transition for next year.

#### **Fundraising**

The March will be on June 16<sup>th</sup> with a rain date of June 20<sup>th</sup>. There will be an obstacle course this year. Sign-ups will be on-line this year for volunteers. A teacher schedule will be prepared to show which classes are at what times. Innsbrook wrapping paper committee will have a meeting for the Sept. '05 sale.

#### **Gazette**

Beth Armstrong will be joining Margaret and Lisa to provide support on the Gazette. We are working on a model to go on-line to change or add new information on the Directory. We are working with the district to get new families information. Only 25% of the Kindergarten parents provide their email addresses. We need this for the communication distribution. At kindergarten orientation we need to collect emails. In the future we can get data collected from the district. You can give up to 3 emails to be published in the Directory.

#### **Geography Expedition**

The story will be about Lighthouses in the National Park Service and we hope to have it in November.

#### **Hospitality**

June 23<sup>rd</sup> is the Teacher Appreciation luncheon, and also the last day of school. Volunteers are needed for setup and clean up.

#### **Library**

Spring Book Fair went well. \$4000 worth of book sold and we should keep 25% or \$1000. Books will be delivered mid June to the students in their classrooms. Thank you to Janet Jennings, our librarian, who replaced the space books (that were 10 years old), nature books, annual collections, and more with the PTO funds.

#### **Metco**

The Fenway Park tour was on April 30<sup>th</sup>. June 12<sup>th</sup> will be the Franklin Park Zoo event.

#### **Parent Education**

We are looking at a night meeting. The make-over meal program had about 15 parents and it was in the morning. The author of the program sold her book, made soft tacos, and spoke about how you can add good things to regular recipes for your children. [www.mealmakeovermoms.com](http://www.mealmakeovermoms.com) In the fall, October, we

will have a program on raising kids in today's times. The spring will have a program about bullying or raising girls. This will be a district wide event.

### **Publicity**

The Slideshow committee is asking for photos by May 18<sup>th</sup>. A draft will be done by May 25<sup>th</sup>. It will be viewed on the school picnic day. It will also be sold. Last year they took orders for 110 copies. It will be a special day with the picnic, the March and the slide show in one day.

### **School Gifts**

A vote passed the purchase of 4 copies of a program (lessons on an overhead) to teach group lessons in reading fluency for the fourth grade, Joanne Bleiler at \$80. Another vote passed funds of \$83.60 to Kathy Zito to purchase a leveled spelling program. This would provide enrichment for the 1<sup>st</sup> grade for those who need more challenging spelling. For grades 2-5, it would assist those having a hard time with spelling, with syllables and silent letters.

### **Volunteer Coordinators**

Lunch room monitors are needed in May, 5 spots, and in June, 8-10 spots. This will be on the website.

### **Craft Connection**

Paint can be ordered from Wolkins company in Taunton, MA. \$11.98 a gallon and we used to pay \$23. We ordered 15 gallons. Delivery is free and they have good customer service. [www.wolkins.com](http://www.wolkins.com)

### **Construction**

There is a parking lot puddle and there is a proposal to build a bridge. The third grade boy scouts were mentioned. We could also block off that parking spot. Look into it in the fall. There is a tree and a bench for two retired teachers coming. The staff room renovation is looking into a new sink, oven, and shelves. It could be \$3000. Curtains and slipcovers are coming.

### **Suggestions**

Use sandwich boards for events such as PTO meetings or fundraising. We have them already, we should use them.

The walkway from the playground to the café needs to be plowed. Check with district.

Start a bricks campaign around the flag pole. Who will set the bricks?

### **Volunteer Luncheon**

June 1<sup>st</sup> is the volunteer luncheon. It is the day of the concert so we will have it in the break at 11:30 to 1:30pm.

### **Open Positions**

Aesthetics, Clerk, Community Service (2), computer/Web Site (2), Curriculum Night (2), Gardening, Metco Liaisons.

*The PTO dinner is May 25<sup>th</sup> at Sky restaurant.*

*Thank you to Kathy Gorman who is our retiring Co-Chairman.*